

CITY OF COOPER
CITY COUNCIL MEETING – REGULAR
DECEMBER 11, 2017 5:00 PM

MEMBERS PRESENT: DARREN BRADY; MAYOR, DAVID PHILLIPS, E. J. CATES, ALLEN FOSTER, DONNA THOMASON, AND WILLIE "BEAR" WILKINS.

CITY ATTORNEY: JAY GARRETT

OTHERS PRESENT: EMILY HOWSE, HARLEY BRIGGS, SIERRA JONES, MONTY HOBBS, MERCEDES VALDEZ, ANGELICA PHAM, JOE ADAMS, AMANDA L'ESPERANCE, BRENDA DONALDSON, BRENDA GABBARD, TEFFANY KAVANAUGH (DID NOT SIGN REGISTER), AND CINDY ROLLER (DID NOT SIGN REGISTER).

AGENDA ITEM #1

Mayor Darren Brady called the meeting to order and Darren also voiced the prayer.

AGENDA ITEM #2

E. J. Cates made the motion to approve the November 6, 2017 minutes as written. Allen Foster seconded. Vote unanimous.

AGENDA ITEM #3

Teffany Kavanaugh, with McClanahan and Holmes, LLP, CPAs, presented the yearend audit. Teffany presented to the council that, as always, there were two areas of concern. First was that the City did not prepare their own financial statements and second was segregation of duties. She stated that in a perfect environment that the city would have a financial officer to prepare the statements. But, due to the small size of the city and lack of funding, McClanahan and Holmes have been the ones to prepare the statements. Teffany stated that segregation of duties was an issue for the same reason. She encouraged the Mayor and Council to diligently keep informed and involved in all aspects of operations, as she is sure they do. Teffany stated that all in all, in the opinion of McClanahan and Holmes, that this was a clean audit as usual. Teffany stated that at any time after reviewing the audit if they had questions to feel free to call and ask. Teffany also stated that the capitalization amount was currently \$1,000.00 and in her opinion, it needed to be raised to \$5,000.00. She stated that the council could discuss and decide this at another meeting. Willie "Bear" Wilkins made the motion to approve and accept the September 30, 2017 annual audit prepared by McClanahan and Holmes, LLP, CPAs. Donna Thomason seconded. Vote unanimous.

AGENDA ITEM#4

Delta County Emergency Management Coordinator, Monty Hobbs, presented to the council the need to upgrade the emergency radio communication system. He stated that a grant was in process of funding this project but, it had been cut in half, therefore he was asking for joint funding from Delta County, Emergency Services District (ESD), and the City of Cooper to proceed with this upgrade. Monty stated that Delta County and ESD had previously approved

pending the city's approval. The upgrade would include 2 base stations that would be digital. Monty stated that the cost to the city would be up to \$1500.00. Mayor Darren Braddy stated that due to the fact that this was not a budgeted item that the funding would come from the general fund contingency. It was the consensus of the council to approve joint funding with Delta County and ESD for this project.

David Phillips made the motion to approve up to \$1500.00 of unbudgeted contingency funds to jointly fund the emergency radio upgrade in conjunction with Delta County, and ESD. Donna Thomason seconded. Vote unanimous.

AGENDA ITEM #5

Monthly budget reports were reviewed.

AGENDA ITEM #6

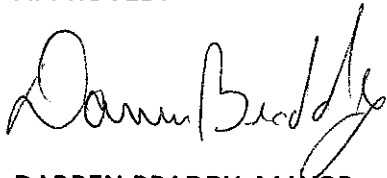
Donna Thomason made the motion to approve accounts payable. E. J. Cates seconded. Vote unanimous.

AGENDA ITEM #7

David Phillips made the motion to adjourn. Allen Foster seconded. Vote unanimous.

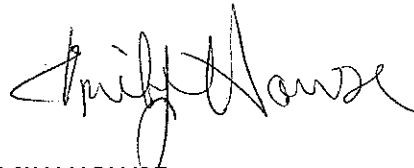
TIME: 5:21 PM

APPROVED:



DARREN BRADDY, MAYOR
CITY OF COOPER

ATTEST:



EMILY HOWSE
CITY SECRETARY