

CITY OF COOPER
CITY COUNCIL MEETING – REGULAR
JANUARY 9, 2023 – 5:00 PM

COUNCIL MEMBERS PRESENT: DARREN BRADY; MAYOR, DAVID PHILLIPS, AMANDA L'ESPERANCE,
DIANE STEGALL AND JOSH HOSKISON

CITY ATTORNEY: JAY GARRETT

OTHERS PRESENT: EMILY HOWSE, MARK MCMAHON, AMANDA RILEY, BRANDON RILEY, JOE ADAMS,
DORTHY RUTLEDGE, JETER CHERRY AND MELISSA MILLARD

ABSENT: ALLEN FOSTER

AGENDA ITEM #1

Mayor Darren Braddy called the meeting to order and Darren also voiced the prayer.

AGENDA ITEM #2

Public comments. No public comments were made.

AGENDA ITEM #3

Josh Hoskison made the motion to approve the December 12, 2022 regular meeting minutes and the December 29, 2022 special meeting minutes as written. Amanda L'Esperance seconded. Diane Stegall abstained from voting. Vote to approve December 12, 2022 and December 29, 2022 minutes carried.

AGENDA ITEM #4

Mayor Darren Braddy presented to the council that the item of approving an engineer firm for the American Rescue Plan Act Funds were on the table for discussion. Mayor Darren Braddy stated that Hayter Engineering, KSA Engineering Firm and MTG Engineers and Surveyors were the only three applicants to submit qualification packets to the City of Cooper. Mayor Braddy stated that Elmo Robinson, Emily Howse and himself had reviewed and rated the three applicant submittals. Hayter Engineering received the highest score. David Phillips made the motion for City Attorney, Jay Garrett, to read resolution #01-01-23 in its entirety. Amanda L'Esperance seconded. Vote unanimous. City Attorney, Jay Garrett, read:

RESOLUTION #01-01-23

A RESOLUTION OF THE CITY OF COOPER, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION
FOR AMERICAN RESCUE PLAN ACT (ARP ACT) PROGRAM(S).

WHEREAS, participation in American Rescue Plan Act (ARP Act) program(s) requires implementation by professionals experienced in federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with federal requirements;

WHEREAS, the Statement of Qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform

successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources.

NOW, THEREFORE, BE IT RESOLVED:

| | |
|------------|---|
| Section 1. | That Hayter Engineering be selected to provide application and project-related professional engineering services for the ARP ACT program(s). |
| Section 2. | That any and all project-related services contracts or commitments made with the above-named service provider are dependent on the award of ARP ACT funds and successful negotiation of a contract with the service provider. |

PASSED AND APPROVED ON JANUARY 3, 2023.

Diane Stegall made the motion to approve Resolution #01-01-23 authorizing Hayter Engineering for professional services for the American Rescue Plan Act. Amanda L'Esperance seconded. Vote unanimous.

AGENDA ITEM #5

Mayor Darren Braddy presented to the council that Denise Braddy's term on the Sulphur River Municipal Water District (MWD) Board would expire in February. Darren stated that Denise wished to be re-appointed. David Phillips made the motion to re-appoint Denise Braddy to a two-year term on the Sulphur River MWD Board which would expire February 2025. Amanda L'Esperance seconded. Vote unanimous.

AGENDA ITEM #6

Mayor Darren stated that a personnel matter needed to be discussed in executive session. Mayor Braddy recessed the meeting to go into executive session at 5:06 PM.

AGENDA ITEM #7

Mayor Darren Braddy reconvened the regular meeting from the executive session at 5:29 PM. Mayor Darren Braddy stated that no action was needed or taken that this was an informational session only at this time.

AGENDA ITEM #8

There were no items for approval for the Frankie McKinney Arts Alliance. Melissa Millard inquired about funds received from FDIC. Mayor Braddy responded yes there were funds received from FDIC. Emily Howse stated that the funds in the amount of \$13,400.50 were reflected in the monthly budget reports. Diane Stegall again inquired about volunteers to run the McKinney House. Darren reiterated that this action was left open awaiting someone to find candidates and present to the council for approval.

AGENDA ITEM #9

Mayor Darren Braddy updated the council on city status and current events.

AGENDA ITEM #10

Monthly budget reports were reviewed.

AGENDA ITEM #11

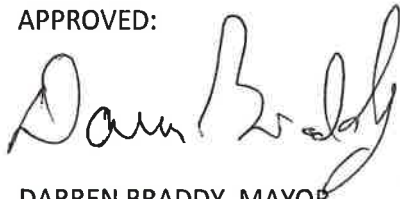
Accounts payable were reviewed.

AGENDA ITEM #12

David Phillips made the motion to adjourn. Diane Stegall seconded. Vote unanimous.

TIME: 5:50 PM

APPROVED:

A handwritten signature in black ink, appearing to read "Darren Braddy". The signature is fluid and cursive, with a large initial "D" and "B".

DARREN BRADDY, MAYOR
CITY OF COOPER

ATTEST:

A handwritten signature in black ink, appearing to read "Emily Howse". The signature is cursive and somewhat stylized, with a large initial "E".

EMILY HOWSE
CITY SECRETARY