

The City of Cooper has recently received funding from the U.S. Department of Treasury as allocated from the American Rescue Plan Act. Accordingly, the City is seeking to contract with a qualified Professional Administrator or Service Provider (individual/firm) to assist the City in project selection and administration of program funds.

Please submit your proposal of services and a statement of qualifications for the proposed services to the address below:

City of Cooper  
Attn: Mayor Darren Braddy  
91 N. Side Square  
Cooper, Texas 75432

Proposals shall be received by the City no later than 5 pm on the 8<sup>th</sup> day of September. The City reserves the right to negotiate with any and all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises and Women Business Enterprises are encouraged to submit proposals.

The City of Cooper is an Affirmative Action/Equal Opportunity Employer.